
Notice of Annual General Meeting

Notice of the Annual
General Meeting, agenda
for the meeting.

July 28th 2018
**PMI Bangladesh Society
(Chapter)**



Notice of Annual General Meeting 2018

MEETING, ATTENDANCE, AGENDA AND NOTES

TIME AND PLACE

The Annual General Meeting (AGM) of PMI Bangladesh Society (Chapter) will be held at **PMI Bangladesh Society Office** at House # 383 (4th Floor), Road # 28, New DOHS, Mohakhali, Dhaka – 1206, Bangladesh on the **28th of July 2018 from 4.00 PM to 6.00 PM.**

ATTENDANCE AT THE MEETING

Only current members PMI Bangladesh Chapter and are in good standing on 30th of June 2018 are entitled to attend and vote at this meeting.

AGENDA

S.N.	Agenda	Time from	Time To	
1	Registration, Refreshment & Networking	4.00 PM	4.30 PM	Director of Administration Director of Program & Sponsorship
2	Welcome Speech	4.30 PM	4.35 PM	Director of Administration
3	Chapter President Address & Report	4.35 PM	4.50 PM	Chapter President
4	Financial Report	4.50 PM	5.05 PM	Director of Audit & Finance
5	Chapter Membership & Certification Report	5.05 PM	5.15 PM	Director of Membership & certification
6	Professional Development Report	5.15 PM	5.25 PM	Director of Professional Development
7	Discussion on rectification of Chapter Bylaws (Bylaws Revision Approval) **	5.25 PM	5.35 PM	Director of Administration
8	Q&A Session	5.35 PM	5.55PM	Board of Directors
9	Closing of AGM	5.55 PM	6.00 PM	Director of Administration

** Notes: Revision of the PMI Bangladesh Society Bylaws will include

1. **Clause 2.1** registered Office (Change of Address to include new office address
2. **Clause 6.1.3** The number of ECM increasing from 7 (seven) to 9 (nine) – introducing two new Directors Portfolio: Director of Volunteers and Director of Outreach (Corporate and Academic)
3. **Clause 6.1.4** An ECM holding a position for 6 (six) consecutive years needs to be revised.
4. Revision of the Chapter Bylaws document format to fit into PMI (Global) recommended Bylaws Format.